

Public Services Committee

January 17, 2019
Park Department Office
521 Robert Ellis Young Drive

Public Services Committee Members Present: Brady Beckham, Juan Topete, James Harrison and Mike Daugherty.

Members Absent: None

Staff Present: Tom Short, Alan Bull and Mark Peterson.

Non-Members Present: Ceri Otero, Mayor Rife, Caleb Stiles, Raymond West, Tyler Wornell.

At 6:02 PM Mr. Beckham called the meeting to order.

Mr. Daugherty moved to approve minutes from the December 27, 2018 meeting. Motion carried.

Public Participation: None

Old Business: None

New Business

1. Consider and discuss 2019 Food Truck Friday events- Mr. Stiles requested the use of Central Park to hold Food Truck Friday on the following dates: April 12, May 10, June 14, July 12, August 9, September 13 and possibly October 31. The Halloween date will be dependent upon weather and availability of food trucks. Mr. Stiles also asked for permission to have beer sold in the park on those days. Mr. Stile stated he wasn't sure yet who would be doing the beer sales but they would be properly licensed and insured. Mr. Daugherty asked about having officers there for the beer sales. Mr. Stiles assured him they would continue to hire off duty officers for the beer sales. Mr. Stiles also reported the car show would be returning this year if that wasn't an issue. He wanted to make sure the new concrete wouldn't be broken. Mr. Bull stated the concrete would not be a problem for cars.

Mr. Daugherty moved to recommend to Council allowing Food Truck Friday to be held on the provided dates to include a car show and beer sales. Motion carried.

2. Consider and discuss Parks Administrators job description- Ms. Otero approached the Committee to talk about the job description for the Park Administrator. She felt that with a new hire coming soon this would be a good time to look at it and make any changes if needed, Ms. Otero handed out a paper with some ideas and informed the Committee she would like to see the

word recreation remain in the description. Ms. Otero stated she liked what the Y did and didn't think the City should compete with them but felt there were other things that could be done recreation wise that currently wasn't being done. Ms. Otero thinks the Park Administrator should focus more on public relations for the City and let staff handle more of the day to day maintenance. Mr. Daugherty stated that looking through the job description is seemed all that Ms. Otero talked about was covered in the current description. Ms. Otero agreed but stated she thought there was talk of removing the recreation part and felt that would be a mistake. There was discussion about park funding including the parks/storm water tax. Mr. Bull pointed out that a big chunk of that was dedicated to the library. Ms. Otero stated that she thought the library could be considered a "park for the mind". Ms. Otero didn't want the City to decide what they really wanted and then advertise nationally just to see what they could find. Ms. Otero stated she had talked to at least thirty citizens about the up-coming hire and she felt they wanted more from the parks than they currently were getting. Mr. Beckham felt this conversation should continue at the next meeting. Mr. Short stated that he also felt the current job description worked for the department and City.

Mr. Daugherty moved to bring this discussion back up at the next Public Service Committee meeting. Motion carried.

STAFF REPORTS

City Administrator-Tom Short

Mr. Short reported on golf revenue and rounds. Rounds were slightly above projections but revenue was still lagging. The course did beat the projections for the month of December which helped some. Mr. Peterson explained the difference between rounds and revenue which generally resulted from increased member and senior play. Mr. Peterson also stated he would be coming to the next meeting with some ideas on how to help with the revenue in the coming year.

Park Administrator-Alan Bull

Mr. Bull reported on several up-coming projects. One was a new shelter house that would be built near the playground in Municipal. Mr. Bull stated this would be different from the last one built and would look much nicer. Another capital project being worked on is lighting for the south part of the walking trail at Fair Acres. Mr. Bull stated there were funds in this year's budget to try and do something about the lighting as there have been several complaints. Mr. Bull reported he had been working with CW&EP to come up with a plan on that project. Mr. Bull also stated he and the Maintenance Supervisor had formulated a plan to better secure the maintenance facility with a fence and gates that could be locked. Mr. Bull stated there was a continuing problem with people using the dumpster and throwing limbs and tires behind the stadium. And along with the better security Mr. Bull reported they were working with the City IT Director to install cameras around the building such as what was done at the Street Department and Public Works.

Mr. Daugherty moved to go into closed session to discuss hiring, firing, disciplining or promoting of particular employee pursuant to Section 610.021 (3) of the Missouri Revised Statutes. Mr. Beckham voted aye, Mr. Topete voted aye, Mr. Harrison voted aye and Mr. Daugherty voted aye. Motion carried.

Meeting moved to close session at 7:12 PM.

Mr. Daugherty moved to return to open session. Mr. Beckham voted aye, Mr. Topete voted aye, Mr. Harrison voted aye and Mr. Daugherty voted aye. Motion carried.

Meeting returned to open session at 8:23 with no vote action taken.

Back in open session Mr. Bull was asked if he had any input on the job description and the items Ms. Otero had brought forth. Mr. Bull also felt the job description worked pretty well as is and would accommodate what Ms. Otero had discussed.

Mr. Daugherty moved to adjourn. Motion carried.

Meeting adjourned at 8:47.